

5.4 Branch Reports

The Board received the written Branch reports for March 2009. S. Reilly requested clarification on the accuracy of the 'catalogue use count' statistics. D. Bott verified that these statistics are accurate and the large increase is due to search engines indexing our catalogue.

5.5 Facilities – J. Foster

J. Foster reported that Maintenance did some 'touch-up' painting at Central over the long holiday weekend. The fountain in the "Look Talk Sit" area should be up and running within the next couple of weeks. The auditors were unable to make their April presentation to the Board as they are still finalizing the audit. They will make the presentation at the May Board meeting.

5.6 Finance

a) Schedule of Accounts – Report 3

MOTION: THAT the third report recommending payment of accounts
09-34 and salaries in the amount of THREE HUNDRED SEVENTY-ONE THOUSAND, EIGHT HUNDRED SEVENTEEN DOLLARS AND FIVE CENTS (\$371,817.05) be received and approved.

MOVED BY: A. Rosts

SECONDED BY: A. Cook

MOTION CARRIED.

b) Statement of Operating Accounts - as at March 31, 2009

With 25% of the year elapsed, the statement shows: revenue received – \$1,073,225; expenditures - \$950,953.

c) Endowment and Trust Fund Statement - as at March 31, 2009

The statement shows a balance of \$667,418 made up as follows: opening balance - \$660,389; donations - \$4,524; interest income - \$2,505; current assets - \$667,418. YTD encumbered - \$230,359; YTD unencumbered - \$437,059.

d) Report on Short-Term Investments - as at March 31, 2009

The report shows a balance of \$873,312 made up as follows: \$426,500 due June 21, 2015 invested with Ontario Savings Bonds; \$232,114 due April 13, 2009 invested with a TD Bank GIC; and \$214,698 due April 13, 2009 invested with a TD Bank GIC.

e) Report on Reserve Accounts - as at March 31, 2009

The report shows a balance of \$7,394 in the Visual Materials Insurance account.

5.7 St. Catharines City Council

Councillor Williamson enquired if library staff had received notification from the City as to when they would address the Port Dalhousie Branch building deficiencies which had been communicated to them by Councillor Williamson and Councillor Phillips in the fall. J. Foster responded that there had been no communication. The Board directed staff to send a letter to Paul Mustard, Director, TES, with a copy to Steve Durk, Manager of Physical Plant, TES, to enquire when these deficiencies will be corrected.

6. New Business

6.1 March Break Programs – A. McKenzie

The Board received a written report on the March Break Programs.

6.2 Port Dalhousie Branch – Thursday Hours of Service – A. Chiota

The Board received a written report with a recommendation on the Port Dalhousie Branch – Thursday Hours of Service. The recommendation was to approve a ‘no noon closure’ on Thursdays and that change would be effective on April 30, 2009.

MOTION: THAT the Library Board approve the change to Thursday hours
09-35 of service at the Port Dalhousie Branch to 10 a.m. to 8 p.m.
with no noon closure and that the change to be effective on
April 30, 2009.

MOVED BY: Councillor Williamson

SECONDED BY: M. Sendzik

MOTION CARRIED.

6.3 Business for Next Meeting

No business for next meeting.

6.4 Information Materials

Informational materials were included in the Board package.

7. In Camera Business

7.1 Motion to Move In Camera

MOTION: THAT the meeting move In Camera.
09-36

MOVED BY: A. Carruthers

SECONDED BY: A. Cook

MOTION CARRIED.

The meeting moved In Camera at 7:57 p.m.

7.2 **Adoption of In Camera Agenda**

7.2(a) Additions/Deletions to the Agenda
None.

7.2(b) Adoption of In Camera Agenda

MOTION: THAT the Library Board adopt the In Camera agenda.
09-37

MOVED BY: Councillor B. Phillips

SECONDED BY: A. McEwen

MOTION CARRIED.

7.3 **Business Arising**

No business arising.

7.4 **New Business**

7.4(a) Personnel Matter– L. McDonald
A personnel matter was discussed.

MOTION: THAT the Board
09-38

MOVED BY: Councillor B. Williamson

SECONDED BY: Councillor B. Phillips

MOTION CARRIED.

7.4(b) CEO Evaluation Policy – L. McDonald
The Board received and approved the CEO Evaluation Policy.

MOTION: THAT the Board approve the CEO Evaluation Policy.
09-39

MOVED BY: A. Cook

SECONDED BY: M. Sendzik

MOTION CARRIED.

7.5 **Return to Open Session**

MOTION: THAT the meeting return to Open Session.
09-40

MOVED BY: A. Rosts

SECONDED BY: A. Cook

MOTION CARRIED.

The meeting returned to Open Session at 8:40 p.m.

8. **Business Arising From In Camera Meeting**
No business arising from the In Camera meeting.

9. **Motion to Adjourn**
MOTION:
09-41

MOVED BY: A. Rosts
SECONDED BY: A. McEwen
MOTION CARRIED.

The meeting adjourned at 8:40 p.m.

10. **Date and Time of Next Meeting**
May 21, 2009, 7:00 p.m.